

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT  
MEETING  
September 20, 2010  
Glen Allen, Virginia**

Members Present

Mr. John Ainslie  
Mr. Ron Boothe  
Mr. Anthony Clatterbuck  
Ms. Susan Dewey  
Mr. Roger McLellon  
Mr. Brian Mullins  
Mr. Tito Munoz  
Ms. Nancy O'Brien  
Mr. Michael Reilly  
Ms. Ellen Robertson  
Mr. Ed Whitmore  
Mr. Rick Witt

Members Absent

Ms. Lori Fountain  
Ms. Carol Staples

Call to Order

Mr. Brian Mullins, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. Steve Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present for the meeting.

Approval of Minutes

A motion was made to approve the minutes of the July 26, 2010 meeting of the Board. The motion was seconded and unanimously passed.

Special Recognition

Mr. Mullins presented three resolutions recognizing the contributions of and expressing appreciation for the service of Mr. Tom Fleury, Mr. Richard Evans and Mr. Tip Strickland as members of the Board of Housing and Community Development. Mr. Calhoun passed around a service award plaque that will be presented to each of these former Board members. A motion was made to adopt the resolutions of recognition. The motion was seconded and unanimously passed.

Virginia Housing  
Partnership Fund

Mr. Shelton, Director of the Department and Community Development, provided an overview of the Virginia Housing Partnership Revolving Fund (the "Fund") and the reporting requirements for the Fund. Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority and Mr. Art Bowen, Managing Director of Finance and Administration at VHDA, presented and reviewed the financial statements for the

Fund. Mr. Bowen also presented financial statements for the Commonwealth Priority Housing Fund. A motion was made for the Board to accept the financial report on the Fund. The motion was seconded and passed. Ms. Dewey abstained from voting.

Report of the Housing Committee

Ms. Nancy O'Brien, Chairman of the Housing Committee, reported on the morning meeting of the Committee. Ms. O'Brien reported that proposed guidelines for the Communities of Opportunities Program had been discussed but several legal questions were raised. Department staff will work with the Office of the Attorney General on these legal issues. The proposed guidelines will be considered for adoption and the November 17, 2010 Board meeting.

Regulatory Update

Mr. Emory Rodgers, Deputy Director of the Division of Building and Fire Regulation, presented a schedule for adoption and possible effective dates for the building and fire code regulations adopted in July by the Board. Currently, the regulations are scheduled to become effective on January 3, 2011. Mr. Rodgers stated that any petitions for suspending sections of the regulations would result in a postponing the effective date of the regulations until March 1, 2011.

VHDA Report

Ms. Dewey reported on the Governor's Housing Policy. Ms. Dewey specifically spoke on work on the foreclosure issue in Virginia.

Virginia Fire Services Board Report

Mr. Brian Mullins reported on the September meeting of the VFSB. Mr. Mullins also reported on VFIRS, the upcoming fallen firefighter's recognition, aid to localities, mobile burn units, lifetime achievement awards, and minigrants. Mr. Mullin also reported on forest fire data.

Report of the Director

Mr. Shelton reported on the Governor's state housing policy, defective drywall issues, the Governor's Jobs Creation Commission, the Government Reform Commission and the upcoming Governor's Conference on Housing. Mr. Shelton also provided an update of fund use and new funding for the Neighborhood Stabilization Program.

Unfinished Business

None

New Business

None

Board Matters

Mr. Mullins reviewed the recent 2010 Board Committee

assignments.

Future Meetings

The next meeting of the Board will be held on Monday, November 17, 2010 at the Governor's Housing Conference in Richmond, Virginia.

Adjournment

Upon motion duly made and seconded, the meeting was adjourned.